

Erving School Committee Final Meeting Minutes

Tuesday June 16, 2020

Remote Meeting- Google hangouts meet 7:00 p.m.

Public can join by phone:1-585-491-8508 Pin:341143734#

Present: Erik Semb, Chair; Jennifer Eichorn, Brian Guerin, David Chagnon, Members; Jennifer Culkeen, Superintendent of Schools; Bruce Turner, Director of finance and operations; Lisa Candito, Principal; Brittanie Mimitz, Minute Taker; Mary Glabach, Steve K., Mackenzie Bailey, Mark Burnett, Beth Flaherty

A. Call meeting to order- Meeting was called to order at 7:04p.m. By Erik.

B. The Pledge of Allegiance- Was recited by all.

C. Public Hearings- None.

D. Approval of minutes- A motion was made by Erik to approve the minutes from May 19, 2020. The motion was seconded by Jenn. AIF. A motion was made by Jen to add Erik Eichorn to the list of present individuals. The motion was seconded by Erik. AIF.

E. Warrants-

- Payroll warrants- #124 for \$103,508.70, #125 for \$109,618.67, and #126 for \$112,694.20.
- Secondary warrants-#115 for \$282,733.89. #116 for \$10,177.58, #1028 for \$9,115.17, #1029 for \$28,734.11, #1030 for \$20,576.64, #1031 for \$2,925.73, and #1032 for \$16,649.29.

F. Gill-Montague Report- None.

G. Collaborative for Education Services Report- Next Meeting is Wednesday June 24, 2020.

H. Regionalization Update- Next meeting is June 18th, 2020. The regionalization committee sent out letters to all schools. They did a comparisons between the two school locations. They also ran a bus report to see what the bus routes might look like. They also made a spreadsheet of all staff members that would be part of the regionalization of the two schools. The committee is ultimately looking for two buildings.

I. Capital Planning Committee Update-Nothing has happened with the Capital Planning Committee recently because the Town Meeting needs to happen before they can move forward with any projects.

J. Superintendent's Report- The Superintendent stated that the staff at EES did an amazing job finishing up the school year remotely. The leadership team is currently waiting for guidance from the governor. They are hoping to hear more in July. There will be three models presented: A full return to school, A full remote learning, and a hybrid model. . There will be no wiggle room at the town level. The team will have to

continue to wait until the final guidelines come out at the end of July. The plan for school reopening in the Fall will be announced in August. In order to save money in this year's budget the central office staff will be moving into the school buildings. The staff has also graciously agreed to not accept an increase in pay this year.

K. Director of finance and Operations report-

- **End of year Transfers:** Bruce asked that \$35,000 be transferred from the General Fund. \$31,500 would be transferred to the Food Service Revolving Fund and \$3,500 would be transferred to the Afterschool Revolving Account.
- A motion was made by Erik to approve the transfer of \$35,000 from the General fund. Transferring \$31,500 to the Food Service Revolving account and \$3,500 to the Afterschool Revolving Account. The motion was seconded by David. AIF.

L. Principals Report- Lisa reported that EES had their final staff meeting last Thursday. At the meeting they honored Mrs. Yaz and Deb. M. with pictures collected from students. They will both be missed after retiring this year. The Sixth graders had a drive by graduation last Friday night. If you missed it the video is on Class Dojo. The EES Staff members participated in a 2 hour long wave parade passing all the homes of EES students. It was a huge success! Thank you to Michelle Fisher and Pat Winn for organizing the event. Lora George will be moving from 4th grade to 5th grade. There will be 23 students moving from 4th to 5th grade. The plan is for Lora George to team teach with Beth Flaherty. Currently the enrollment for the fall for Pre-k-6 is 124 students. If pre-k isn't able to happen there will be 97 k-6 students. The remote learning went very well at the end of this year. The IPAD lending program was a big success Almost all IPADS were returned. The school hopes to add 30 more IPADS for students to use. Lisa stated that her and Pat will be working on the budget tomorrow. There will only be essential ordering to keep the budget down. Jane Urban handed out books to students when they picked up their belongings. Each student was able to take home two books to add to their collection thanks to Jane and EES PTO.

M. Budget and Personnel Committee Report- No Meeting.

N. JSC- Policy Sub-Committee-TBD

O. Old Business- None

P. New Business-

- **Discussion Regarding Pre-School-** The future of the Pre-k program for the fall is still unknown. Nothing can be decided without more guidance from the governor. Erik received a letter from a concerned citizen about Erving committing to Educating all young children in Erving that want to be a part of the Pre-K Program. As of now EES has 2 Pre-k Students on the waitlist as well as 2 staff students. As of now EES simply does not have enough staff to have all Erving Children begin Pre-k at 3. They are currently working on the safest way to return in the fall.

Q. PTO Report- The PTO recently collected photos from students to make a

teacher/staff appreciation slideshow. Samantha Kolodziej did an amazing job putting it all together. We are still waiting on updates from the administration as far as when/how the calendar raffle will be able to proceed. The PTO wants to make sure it is safe for everyone involved. The PTO has been discussing how we can benefit the school even if it needs to be done in a different way.

R. Policy Review and Update- 2nd Reading and 1st vote on:

- o **JB** – Equal Educational Opportunities*
- o **JBB** – Equal Education Opportunities*
- o **JFABD** – Homeless Students: Enrollment Rights and Services*
- o **JFABE** – Educational Opportunities for Military Children*
- o **JFABF** – Educational Opportunities for Children in Foster Care*

A motion was made by Erik to vote on all policies at once. The motion was seconded by David. AIF.

A motion was made by Erik to approve policies JB, JBB, JFABD, JFABE, and JFABF. The motion was seconded by Brian. AIF.

S. Future Business- Next School Committee Meeting is Tuesday September 15, 2020 at 7p.m. Next Erving Policy Committee Meeting is Tuesday September 15, 2020 at 6:30p.m.

T. Adjournment- A motion was made by Jen to adjourn the meeting at 7:40 p.m.

The motion was seconded by Brian.
AIF.

Respectfully
Submitted,

Brittanie Mimitz